

DRAFT TIMETABLE University of Johannesburg,
Evaluation Visit 17-20 September 2013

| Time | Meeting with | Personnel University of Johannesburg | ECCE Team members | Standards |
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| Tuesday | | | | |
| 09.00 | Arrival | Director of Undergraduate Programme (DUP) | All | |
| 09.00-09.30 | Private meeting of the Team | None | All | |
| 9.30-10.00 | Preliminary meeting with university | University or Faculty Executive including DUP | All | |
| 10.00-11.15 | Meeting with students Years 1 and 2 | 4 students from each year | All | 4.2, 4.3, 4.4, 8.2, 6.1, 6.3 |
| 11.30- 12.15 | Meeting with students Years 3 and 4 | 4 students from each year | All | 4.2, 4.3, 4.4, 8.2, 6.1, 6.3 |
| 12.15-13.00 | Short Tour of facilities to include teaching facilities and library | Key staff to accompany Team | CP, OL, McB and ?MB | |
| 13.00 | Lunch with Students | As appropriate | All | |
| 13.45-15.15 | Meeting with Teaching Faculty | Teaching staff in support areas in the Sciences (content, delivery and assessment) (excluding clinic teaching) | All | 1, 2, 3, 5.2, 6.1, 6.3 |
| 15.15-15.30 | BREAK | | | |
| 15.30 -17.00 | Meeting with Teaching Faculty | Teaching faculty in chiropractic department to cover all areas of teaching (content, delivery and assessment) (excluding clinic teaching) including DUP | All | 1, 2, 3, 5.2, 6.1, 6.3 |
| 17.00-17.30 | Private meeting of the Team | | All | |
| Wednesday | | | | |
| 09.00-09.30 | Private meeting of the Team | None | | |
| 9.30-10.15 | Tour of clinic | Key personnel | CP,MB,OL, | |

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| | facilities | | | |
| 10.30-11.30 | Meeting with clinic year students Years 5 and ? 6. | 6-8 students | All | 4.2, 4.3, 4.4, 8.2, 6.1, 6.3, 2.6 and 6.2 |
| 11.30-12.30 | Meeting with Clinic teaching faculty | | CP, OL | 2.6, 6.2 |
| 12.30-13.30 | Lunch with Teaching staff | As appropriate | All | |
| 13.30-14.30 | Student Research | Some students in year 5/6 not seen elsewhere | MB and DB | 7 |
| 14.30-15.00 | Faculty research | As appropriate | MB and DB | 7 |
| 15.15-16.15 | Admissions | Admissions Team and DUP | McBand DB | 4.1, 4.2 |
| 16.15-17.30 | Programme Management | Senior programme management including DUP | All | 4.3, 4.4, 5.1, 5.2, 6.4, 9.2, 9.4 |
| 16.15-17.00 | Learning Resources including IT support | Head of learning resources, IT and key personnel | OL and DB | 6.1 and 6.3 |
| 17.00-17.30 | Private meeting of Team | None | All | |
| Evening | Dinner with faculty and CASA? | tba | | |
| Thursday | | | | |
| 9.15-10.30 | Quality Assurance | Key personnel | All | 8.1,8.2, 8.3, 8.4, 10 |
| 10.45-11.45 | Governance and Finance | Faculty administration and finance | OI | 9.1, 9.3, |
| 11.45-12.30 | Meeting with external stakeholders, chiropractors, CASA etc | | | 8.4, 9.4 |
| 12.30-13.30 | Lunch with senior management | | All | |
| 13.30-17.30 | Private meeting of the Team | | All | |
| Evening | Alternative dinner (see Wed) | | | |
| Friday | | | | |
| 09.00-14.00 | Private meeting of team (LUNCH at 12.30-13.30) | None | All | |
| 14.00 | Feedback to | Key personnel as | All | |

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| | institution | appropriate | | |
| 15.30? | DEPART | | | |

Documents required in Base Room:

Course Unit Specifications

Student Handbook(s)

Research Handbook

Clinic Handbook

Research report

Examples of Student Research Projects from previous year(s)

Prospectus

For this year:

External Examiner Reports

Student intake and progression data

Qualifications of students at intake

Analysis of student feedback data

Patient data for final year clinic interns showing case mix for new and returning patients (anonymous)

Minutes of relevant Academic Board meetings and Quality Assurance committees

CVs of academic staff (full-time and part-time)

Staff development and research activities

Strategic Plan